



CNYjazz **SUMMERJAZZ** **WORKSHOP 2026**

Dear SummerJazz Students and Parents,

Congratulations! Soon you'll be experiencing the excitement and satisfaction to be gained as participants in our 2026 SummerJazz Workshop.

The program is in residence in the Coyne Center for the Performing Arts on the beautiful and secure Le Moyne College campus. Parking and drop-off is easy! Just enter Parking Lot C at 200 Springfield Road.

Tuition for the entire 4-day workshop & evening performance with our national guest artist-clinician is \$400. Registration deadline is due by June 12, 2026.

ADDITIONAL SIBLINGS DISCOUNT AVAILABLE!! SAVE \$100 on each additional family member (18 and under). You must register and pay separately for each sibling.

Named scholarship students must pay by mail or call 315-479-5299 with credit card information.

All tuition is non-refundable.

The first morning of the program will consist of short placement auditions. Students should bring a self-prepared jazz selection with digital accompaniment or be prepared to improvise to accompaniment provided. Materials will be provided if you have none. All drummers need to bring their drum sets on the first day, at which time the coaches will decide if they need to bring them back for the other days.

Doors open at 8:30am each day. Our workshop day is 9am-5pm. Students may be dropped between 8:30am-8:45am & should arrange to be picked up between 5:00pm-5:15pm when The Coyne Center closes - with the exception of the final day of the program. On Thursday, Day Four, classes will end at 4:00pm. Students should be picked up between 4:00pm-4:15pm to accommodate a dinner break before the Finale Concert! You must attend every day of the workshop, or risk losing performance and/or attendance privileges with no refund. And remember, attendance at the Grand Finale Concert at 7:00pm on the last day of the program is mandatory.

Due to the fixed total capacity of the Coyne Center theater, each student will be limited to 3 finale guests.

Sincerely,

Larry Luttinger

Larry Luttinger, Executive Director



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Student Name _____ Instrument(s) _____

Student Email: _____

Address _____

City _____ State _____ Zip _____

Age _____ Grade: _____ Graduation Year: _____

School Name: _____ School District: _____

Brief description of experience at improvising: _____

Parent/Guardian Contact Information (both parents)

Name(s)		
Email		
Phone #'s (day)		
Phone #'s (eve)		
Phone #'s (cell)		

Additional information, if any (special needs, medications, limitations):

Payment Information (4% added to credit card transactions):

_____ Check in the amount of \$ _____

_____ Credit Card _____ Visa _____ MasterCard _____ Amex _____ Discover

Name on Card: _____

Billing Address _____

City _____ State _____ Zip _____

Card # _____ Exp date _____ Sec. Code _____ (3or 4-digit)

Cardholder Signature: _____



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MEDICAL RELEASE

I AUTHORIZE EMERGENCY MEDICAL OR SURGICAL CARE TO BE GIVEN TO MY CHILD WHEN I AM UNABLE TO BE REACHED OR CONTACTED.

THIS AUTHORIZATION INCLUDES TREATMENT WHICH THE EXAMINING PHYSICIAN FEELS HE/SHE CAN SKILLFULLY PROVIDE AND/OR REFERRAL TO OTHER MEDICAL CENTERS OR PHYSICIANS WHEN THE EXAMINING PHYSICIAN DETERMINES THAT SUCH REFERRAL IS INDICATED.

Name of Student (please print): _____

Signature of Parent/Guardian: _____

(print name here) _____

WHEN I AM UNABLE TO BE REACHED OR CONTACTED

IN THE EVENT OF AN EMERGENCY, PLEASE CONTACT:

#1 Name: _____ #2 Name: _____

(Please print)

(Please print)

(Relationship to student)

(Relationship to student)

Phone# _____ Phone# _____



PHOTO/VIDEO RELEASE FORM

I hereby give permission for images of my child, captured during the SummerJazz Workshop through video or photo to be used solely for the purposes of CNY Jazz Arts Foundation promotional material and publications, and waive any rights of compensation or ownership thereto.

Name of Participant (please print): _____

Age: _____

Name of Parent/Guardian (please print): _____

Parent/Guardian Signature: _____

Date: _____



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GENERAL INFORMATION

TELEPHONE: SummerJazz Workshop Office: 315-560-9909 (on-site during program)
CNY Jazz Offices 315-479-5299 (downtown—all other times)

VISITORS: Parents, teachers and professionals are encouraged to observe our workshop. We must be notified in advance of the time and day. No unregistered students are allowed to observe at any time, unless accompanied by a parent or teacher.

SECURITY: Do not leave any personal belongings or instruments unattended at any time. Students do so solely at their own risk.

REST ROOMS: Use rest rooms in the Coyne Center only.

REQUIRED MATERIALS AND EQUIPMENT

- Students should arrive each day with instrument in working order.
- Curriculum materials will be given to each student.
- In addition, a supply of sharp #2 pencils with erasers is required, as is a small supply of staff paper.
- For first-day placement auditions, students should bring a self-prepared jazz selection with digital accompaniment or be prepared to improvise to accompaniment provided. Materials will be provided if you have none.
- All drummers need to bring their drum sets on the first day, at which time the coaches will decide if they need to bring them back for the other days.
- In general, bring a bagged lunch with drink, an umbrella or raincoat each day, and dress adequately for weather conditions.
- Cell phones must be turned off during all school activities, with no exceptions.

ATTENDANCE

Regular attendance is vital to the success of our program, given the short length of the curriculum and the highly interactive nature of small jazz ensemble playing. All students must attend daily with no exceptions. Emergency absences must be reported in advance to the CNYJAF (315-479-5299) to avoid notification of parents, and possibly the authorities, if parents cannot be located by phone. Upon returning, the student must present a valid medical excuse with contact information naming the physician in question. Other emergency personal family reasons must be discussed by phone directly by a parent/guardian.

Students risk expulsion without refund if absent from the program for any length of time without adequate reason, in the opinion of the faculty and administration of the program.



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RULES OF CONDUCT

The educational philosophy of the SummerJazz Workshop is to create an environment for young people to develop the self-discipline necessary for success in the performing arts. This requires that students will behave in a manner appropriate to their learning environment and respectful of fellow students and staff.

Additionally, our student body is mixed in age and ability. Older and more advanced students must be sensitive to the needs of those younger and less experienced. Any problems that arise should be resolved between the student and the teacher. Serious problems may be referred to the administrator, who has the authority to expel or suspend a student.

Students are expected to be highly motivated and productively engaged in the learning experience at all times. Specific requirements are as noted:

- **Prompt, on-time attendance**
- **Appropriate behavior in class and everywhere on the Le Moyne campus**
- **Appropriate daily school and performance dress**
- **No smoking anywhere during the week**
- **Use, sale, distribution or possession of any illegal drug or alcohol will result in immediate expulsion and notification of law enforcement**

We are guests of Le Moyne College. The building is not vacant; administrative offices are open, and other events may require use of the building. If anything in it is damaged or missing, it is assumed that SummerJazz Workshop is responsible. Therefore, the following rules must be followed:

AREA RESTRICTIONS: Students must remain in rehearsal locations or the main floor lobby, or outdoors in the area surrounding the center. DO NOT leave the immediate Coyne Center area of campus at any time.

LUNCHTIME: All students will be required to bring their own lunches. You may NOT leave the campus to eat elsewhere. Lunch break is 12:00-1:00pm. During the lunch hour and at public appearances, inside and outside the Coyne Center, you are representatives of the SummerJazz Workshop. Your actions will reflect on the program as a whole. Any proven complaints received at public events regarding inappropriate public behavior by our students may result in immediate revocation of lunch-hour freedom, suspension or expulsion.

AFTERNOON CLASSES begin promptly at 1:00pm.

NOISE: Except for music making, of course, loud conversation, yelling, running, etc., especially near the Administrative Offices, is strictly prohibited.

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DROP-OFFS AND PICK-UPS

- Students are responsible for their own transportation to and from the program.
- Students should be dropped off at the Coyne Center entrance between 8:30am-8:45am.
- Classes will end each day at 5pm. Students should arrange to be picked up between 5:00pm-5:15pm, when the center closes - with the exception of the final day of the program. On Thursday, classes will end at 4:00pm. Students should be picked up between 4:00pm - 4:15pm to accommodate a dinner break before the Finale Concert!

DRIVING DIRECTIONS

ADDRESS FOR GPS: 1419 Salt Springs Rd, Syracuse, NY 13214

From Interstate 81: Take Interstate 81 to 690 East. From 690 East, take Exit 16S to Thompson Road South. Follow Thompson Road South about one-half mile to Springfield Road Lot C entrance.

From the New York State Thruway (westbound): From the Thruway, take Exit 34A. Follow 481 South to 690 West. Take Exit 16S to Thompson Road South. Follow Thompson Road South about one-half mile to Springfield Road Lot C entrance.

From the New York State Thruway (eastbound): From the Thruway, take Exit 39. Follow Route 690 East. Take Exit 16S to Thompson Road South. Follow Thompson Road South about one-half mile to Springfield Road Lot C entrance.

The W. Carroll Coyne Center is a circular building at the far end of Lot C.

